

EDUCATIONAL INSTITUTION "ALIKHAN BOKEIKHAN UNIVERSITY"

**MODULAR EDUCATIONAL PROGRAM**  
according to the educational program  
6B04201 - "Public service and judicial system"

Semey, 2022.

Developed by the Department of State and Legal Disciplines

Reviewed and recommended for approval at the meeting of the Academic Quality Council of the Faculty of Law (Protocol No. \_1\_ of \_22\_ \_\_\_\_02\_\_\_\_ 2022 year).

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Revised by the Department of State and Legal Disciplines

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It was re-approved at the meeting of the Educational and methodological Council of the University (protocol No. \_1\_ of 22.09.2022).

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## Explanatory note

The Modular Educational program (MOPP) is compiled in accordance with:

- The State Standard of Higher and Postgraduate Education, approved by Order No. 2 of the Minister of Science and Higher Education of the Republic of Kazakhstan dated July 20, 2022;
- Rules of the organization of the educational process on credit technology of education, approved by the Order of the Minister of Education and Science of the Republic of Kazakhstan dated April 20, 2011 No. 152;
- Standard rules of activity of organizations of higher and (or) postgraduate education, approved by the Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 30, 2018 No. 595;
- The Law of the Republic of Kazakhstan dated July 27, 2007 No. 319-III "On Education" (with amendments and additions as of 01.09.2022).

The modular educational program (MOPP) is designed as a set and sequence of educational modules for the entire period of study and is aimed at mastering the competencies necessary for awarding the degree "Bachelor of Law" according to the educational program 6B04201 - "Civil Service and judicial system".

The OOD block includes disciplines for all MOS of the educational program (a total of 56 credits), during the study of which the graduate must master general education competencies.

The DB block includes disciplines of the university component (VC), which is 38 credits, and elective components (CV), which is 74 credits. Modules of these disciplines allow you to form a complex of general professional competencies acquired by a graduate.

The PD block includes the disciplines of the university component (VC), which is 23 credits; and the elective component (CV), which is 37 credits. Modules of these disciplines allow you to form a complex of professional competencies acquired by a graduate.

Theoretical training-228kr, IGA – 12 credits.

In total, the student must master 240 credits (100%) at the end of the MOS. In total, the MOS contains 19 modules.

When developing a modular educational program, the wishes and recommendations of the following employers are taken into account:

- Chairman of the specialized interdistrict Administrative Court No. 2 of East Kazakhstan Region Mukasheva N.K.;
- NGO International Law Protection Center of professional mediator Shapiev M.Zh;
- Lawyer of the Bar Association of East Kazakhstan Region Egeanov B.S.

**The purpose of the preparation is:** training of highly qualified lawyers in the field of public service and the judicial system, competent, responsible, fluent in their profession and oriented in related fields of activity, capable of effective work in the specialty at the level of world standards, ready for continuous professional growth, social and professional mobility.

**Expected results of the OP:**

**ON 1** Understand the legal terminology characterizing the state, law. Understand the system of law and the sectoral division of the legislation of the Republic of Kazakhstan. To form a civil position towards zero tolerance for corruption in order to familiarize the student with the principles of academic integrity.

**ON 2** Understand the content of the regulatory act and the procedure for its application in a specific legal situation, as well as ensure compliance with legislation

**ON 3** Demonstrate an understanding of the essence of the branch of law, navigate the system and legal aspects of the activities of state bodies

**ON 4** To give qualified legal opinions in specific types of legal activity, to interpret the norms of civil legislation.

**ON 5** Legally correctly qualify and apply regulatory legal acts, facts and circumstances, apply theoretical and practical knowledge to solve professional problems in the field under study.

**ON 6** Possess the skills of preparing legal documents, correctly and fully reflect the results of professional activity in legal and other documentation.

**ON 7** To understand the material and procedural procedures in the industry areas. Performs law enforcement, human rights and organizational and managerial functions.

**ON 8** Analyze and solve legal problems of a theoretical and practical nature in the field of state regulation, fiscal, financial and economic, environmental, land and other legal relations.

**ON 9** To identify and qualify offenses, as well as to determine the order of registration of these procedures in procedural documents. To establish the reasons and conditions conducive to the commission of offenses. Apply technical, tactical and methodological means and methods during pre-trial and judicial proceedings.

**ON 10** Choose and apply technical and forensic methods and tools, as well as special knowledge of operational, investigative and judicial practice.

**ON11** Understand the role and place of public service in the functioning of the mechanism of state power; know the administrative and legal structure of state bodies (court, prosecutor's office, bar, notary, law enforcement agencies) and be able to apply legislation on the activities of these bodies; possess knowledge in the use of administrative procedures and the implementation of administrative enforcement measures; analyze and evaluate current theoretical and law enforcement problems

of legal means and methods of law enforcement activity

**ON 12** To collect and process information about legal aspects in the field of labor, as well as to navigate in the normative legal acts of this sphere, in order to obtain concrete results in professional activity

**ON 13** To master special computer programs and innovative technologies used in the legal field, including providing advisory assistance to government agencies and citizens online

In order to create special conditions for people with special educational needs to receive education, the graduate's competence model is supplemented with professional competencies that ensure the adaptive nature of the main educational program. For this purpose, courses for the formation of the ability of persons with special educational needs to successfully socialize in society and actively adapt to the labor market, taking into account the characteristics of the disease, are introduced into the catalog of courses of the additional educational program "Minor".

### **The graduate's competence model**

Classification of competencies of the educational program 6B04201 - "Public service and the judicial system.

#### **Competencies of general education:**

- to form the ideological, civil and moral position of the future specialist, competitive on the basis of knowledge of information and communication technologies, building communication programs in Kazakh, Russian and foreign languages, orientation to a healthy lifestyle, self-improvement and professional success;
- to form a system of general competencies that ensure the socio-cultural development of the personality of the future specialist on the basis of the formation of his ideological, civil and moral positions;
- develop the ability to interpersonal social and professional communication in Kazakh, Russian and foreign languages;
- to promote the development of information literacy through the mastery and use of modern information and communication technologies in all spheres of their lives and activities; - to form skills of self-development and education throughout life;
- to form a personality capable of mobility in the modern world, critical thinking and physical self-improvement;
- to evaluate the surrounding reality on the basis of worldview positions formed by knowledge of the fundamentals of philosophy, which provide scientific understanding and study of the natural and social world by methods of scientific and philosophical cognition, to reveal the meaning of the content and specific features of the mythological religious and scientific worldview;

- to show a civic position based on a deep understanding and scientific analysis of the main stages, patterns, peculiarities of the historical development of Kazakhstan, to use methods and techniques of historical description to analyze the causes and consequences of events in the history of Kazakhstan;
- assess situations in various spheres of interpersonal, social and professional communication, taking into account basic knowledge of sociology, political science, cultural studies, psychology, arguing their own assessment of everything happening in the social and industrial spheres, as well as synthesize knowledge of these sciences as a modern product of integrative processes;
- to use scientific methods, methods of research of a specific science, as well as the entire socio-political cluster, to select a methodology, analyze and summarize the results of the study;
- to develop their own moral and civic position on the basis of social, business, cultural, legal and ethical norms of the Kazakh society;
- to put into practice knowledge in the field of social sciences and humanities, which has worldwide recognition, synthesize new knowledge and present it in the form of humanitarian socially significant products;
- to engage in communication in oral and written forms in Kazakh, Russian and foreign languages, using language and speech means based on grammatical knowledge to solve problems of interpersonal, intercultural and industrial (professional) communication, as well as to analyze information, actions and deeds of communication participants in accordance with the communication situation;
- to use various types of information and communication technologies in personal activities: Internet resources, cloud and mobile services for the search, storage, processing, protection and dissemination of information;
- to build a personal educational trajectory throughout life for self-development and career growth, to focus on a healthy lifestyle to ensure full-fledged social and professional activities through methods and means of physical culture;
- to know and understand the basic laws of the history of Kazakhstan, the basics of philosophical, socio-political, economic and legal knowledge, communication in oral and written forms in Kazakh, Russian and foreign languages;
- apply the acquired knowledge for effective socialization and adaptation in changing socio-cultural conditions, possess the skills of quantitative and qualitative analysis of social phenomena, processes and problems.

**General professional competencies:**

- to know the basic legal concepts, patterns of development of legal phenomena and processes and special terminology;
- analyze, interpret and correctly apply legal norms;

- know the legislation of the Republic of Kazakhstan, including the Constitution of the Republic of Kazakhstan, constitutional laws and laws, as well as generally recognized principles, norms of international law and international treaties of the Republic of Kazakhstan;

- to know and understand the goals and methods of state regulation of legal processes, the role of the legislative, executive and judicial branches of government in the unified state power;

- perform professional duties, comply with the principles of ethics of a lawyer;

- observe the legal culture;

- logically correct, reasoned and clear to build oral and written speech;

- to carry out professional activities on the basis of developed legal awareness, legal thinking and legal culture;

- to respect the honor and dignity of the individual, to observe and protect the rights and freedoms of man and citizen;

- apply information technologies and use legal databases to solve the tasks of professional activity;

- to increase the level of their professional competence.

- to interpret regulatory legal acts competently, including in situations of gaps and conflicts of norms;

- the ability to combine moral and legal requirements in professional activity.

**Special competencies:**

- apply theoretical knowledge and research foundations of law in legal practice;

- possess communication technologies, skills of judicial rhetoric, communication strategies;

- apply regulatory legal acts in specific areas of legal activity, implement the norms of substantive and procedural law in professional activities;

- participate in the development of regulatory legal acts in accordance with the profile of their professional activities;

- to carry out professional activities on the basis of developed legal awareness, legal thinking and legal culture;

- ensure compliance with the legislation of the Republic of Kazakhstan by legal entities;

- legally correctly qualify the facts and circumstances;

- correctly and fully reflect the results of professional activity in legal and other documentation

- perform official duties to ensure the rule of law and order, the security of the individual, society, and the state;

- analyze and give a legal assessment of corrupt behavior and contribute to its suppression;

- identify, prevent, disclose and investigate crimes and other offenses;

- to provide qualified legal opinions and consultations in specific types of legal activity;

- independently organize and plan professional activities;

- make decisions and perform legal actions in strict accordance with the law;
- perform official duties to ensure the rule of law and order, the security of the individual, society, and the state;
- identify, prevent, disclose and investigate crimes and other offenses;
- strive for self-development, professional development and mastery of the protection of human rights and freedoms;
- to respect the honor and dignity of the individual, to observe and protect the rights and freedoms of man and citizen.
- to prevent offenses, identify and eliminate the causes and conditions that contribute to their commission.

**Table 1. The sequence of mastering disciplines in the process of forming special competencies**

№	Competencies	List of compulsory elective disciplines		Expected results
		List of disciplines	The sequence of their study (sem)	
1	special	Law enforcement agencies of the Republic of Kazakhstan	3rd semester	<p><b>to know:</b> the fundamental theoretical provisions of the system of law enforcement agencies in the Republic of Kazakhstan, the principles of organization and activity of law enforcement agencies.</p> <p><b>to be able to:</b> navigate the legislation regulating the activities of law enforcement agencies, solve problems related to the activities of law enforcement agencies.</p> <p><b>possess:</b> skills of working with normative material, drafting legal documents.</p>
2	special	Fundamentals of judicial activity	3rd semester	<p><b>to know:</b> the regulatory framework regulating the functioning of the judicial system, their system, organizational structure, functions and general conditions for organizing interaction between them</p> <p><b>to be able to:</b> apply the theoretical knowledge gained in their future professional activities</p> <p><b>to possess:</b> skills in applying the provisions and rules on which judicial activity is based.</p>
3	special	State-legal regulation of environmental and land legal relations of the Republic of Kazakhstan	4th semester	<p><b>to know:</b> the system of environmental and land legislation of the Republic of Kazakhstan, their principles and structure, to know the history and have an idea of the prospects for improvement</p> <p><b>to be able to:</b> use knowledge of basic concepts, categories, institutions, legal statuses of subjects, legal relations, in relation to certain branches of</p>

				<p>legal sciences</p> <p><b>to own:</b> apply the acquired knowledge in various practical situations, the main methods of interpretation of legal acts in the field of environmental and land legislation.</p>
4	special	Legal regulation of architectural and urban planning activities and relations in the field of housing and communal services	4th semester	<p><b>to know:</b> normative legal acts regulating relations in urban planning activities</p> <p><b>to be able to:</b> conduct legal expertise of draft normative legal acts, give qualified legal opinions.</p> <p><b>possess:</b> skills of conducting legal expertise of draft regulatory legal acts contributing to the creation of conditions for the manifestation of corruption, skills of preparation of procedural documents.</p>
5	special	Administrative practice of the police	5th semester	<p><b>to know:</b> the regularity of the organization and functioning of the administrative activities of police bodies</p> <p><b>to be able to:</b> navigate the system, structure of law enforcement agencies, use regulations in the administrative activities of these bodies</p> <p><b>to possess:</b> the skills to competently implement in practice the substantive and procedural norms of administrative law</p>
6	special	Administrative responsibility	5th semester	<p><b>to know:</b> the concept, content, structure of administrative-legal norms, forms of implementation of administrative-legal norms, features of the application of responsibility as a form of implementation of legal norms; the concept, content, structure of administrative-legal relations, their features and classification.</p> <p><b>be able to:</b> apply administrative and legal norms in solving practical problems of state and municipal management in accordance with the most important qualification requirements.</p> <p><b>possess:</b> competently implement in practice the substantive and procedural norms of administrative law.</p>
7	special	Public service and the basics of local self-government	5th semester	<p><b>know:</b> the administrative and legal structure of state bodies (court, prosecutor's office, bar, notary, law enforcement agencies)</p> <p><b>be able to:</b> to characterize, evaluate the essence of state and local government</p> <p><b>to possess:</b> to possess legal terminology, skills of applying legislation in solving practical problems.</p>
8	special	State Control	5th semester	<p><b>to know:</b> legal and methodological foundations of state control.</p>

				<p><b>be able to:</b> determine the boundaries of the rights, duties and competencies of state control bodies.</p> <p><b>own:</b> draw up documentation on the preparation and implementation of control measures.</p>
9	special	State regulation of entrepreneurial and corporate activities	5th semester	<p><b>to know:</b> to know the legal foundations of the state policy in the field of regulation of entrepreneurial and corporate activities and theoretical provisions on the main institutions of entrepreneurial and corporate law of the Republic of Kazakhstan</p> <p><b>to be able to:</b> operate with legal concepts and categories in the field of entrepreneurial and corporate law, independently master the content of legal sources and application in entrepreneurial activity</p> <p><b>possess:</b> skills of working with civil legal documents accompanying business activities; skills in applying legal norms in specific situations</p>
10	special	Legal regulation of commercial activity in the Republic of Kazakhstan and in foreign countries	5th semester	<p><b>to know:</b> the main regulatory legal acts in relation to the sphere of professional activity</p> <p><b>to be able to:</b> navigate the system of legislation and regulatory legal acts regulating the sphere of professional activity</p> <p><b>to possess:</b> skills of interpretation and implementation of legal norms, drafting legal documents.</p>
11	special	Legal regulation of public procurement in the Republic of Kazakhstan	6th semester	<p><b>to know:</b> the main provisions of the legislation of the Republic of Kazakhstan in the field of placing government orders</p> <p><b>to be able to:</b> conduct procurement procedures</p> <p><b>to possess:</b> skills in working in special computer programs used in the legal field, including providing advisory assistance to government agencies and citizens online.</p>
12	special	Law of obligations in the Republic of Kazakhstan	6th semester	<p><b>to know:</b> the system and sources of the law of obligations. the current legislation regulating the legal relations of obligations.</p> <p><b>be able to:</b> express their position on the application of legislation on the rights and obligations of the participants of the obligation</p> <p><b>to possess:</b> the skills of applying the legal hierarchy of the norms of the current civil legislation to specific legal situations</p>
13	special	Ethics of civil servants	6th semester	<p><b>to know:</b> basic concepts like "professional ethics", "administrative ethics", "state ethics", "morality", "morality", "civil servant".</p> <p><b>be able to:</b> identify the main ethical categories, concepts of professional</p>

				and applied ethics. <b>possess:</b> the skills of conscientious performance of professional duties, compliance with the principles of ethics of a lawyer.
14	special	Fundamentals of profile-psychological training	6th semester	<b>to know:</b> mental features of personality development: development of memory in learning, development of cognitive activity, development of speech-thinking activity and communicative activity <b>to be able to:</b> apply theoretical knowledge in professional activity, apply the knowledge gained in solving emerging problems in professional activity <b>to possess:</b> skills of performing psychological analysis, skills of scientific research.
15	special	State regulation of insurance activity	6th semester	<b>to know:</b> the specifics of the legal status of the insurer, the policyholder and other participants in insurance legal relations; the procedure for the creation, termination of the insurer <b>'s activities to be able to:</b> carry out preventive work to clarify legislation and law enforcement practice, navigate the legislative framework on insurance activities <b>to own:</b> interpret and apply regulations, apply legal decisions and perform other legal actions in strict accordance with by law
16	special	State regulation of insurance activities in foreign countries	6th semester	<b>to know:</b> the basic concepts of the course, the concept, content and history of insurance legislation in foreign countries <b>to be able to:</b> be able to identify gaps and develop recommendations for improving the insurance legislation of the Republic of Kazakhstan based on the experience of foreign countries <b>to possess:</b> skills and ability to solve legal problems and incidents arising in the insurance sector
17	special	Electronic legal proceedings	7th semester	<b>to know:</b> the features of the regulatory requirements for the performance of professional duties in the field of administration of justice, the importance of their profession <b>to be able to:</b> practical skills of interpretation of regulatory legal acts in the field of electronic justice to qualify legal facts and legal relations, to implement ways to protect the rights, freedoms and legitimate interests of citizens, organizations and other persons <b>to possess:</b> skills of working with regulatory legal acts, applicable in

				electronic justice, skills in drafting legal documents related to the application of procedural law
18	special	Web Law	7th semester	<p><b>to know:</b> the concept, subject, method and place of information law in the legal system of the Republic of Kazakhstan; the system and sources of information law, the relationship of legislation and other legal acts; the essence of information legal relations, subjects, objects and content of information legal relations.</p> <p><b>be able to:</b> logically correctly express a point of view on the application of legislation on the rights and obligations of subjects of information activity; -be a consumer of information, searching for and receiving information on the Internet</p> <p><b>possess:</b> skills of working with legal acts; analysis of various legal phenomena, legal facts, legal norms and legal relations that are objects of professional activity.</p>
19	special	Legal regulation of foreign economic activity	7th semester	<p><b>to know:</b> the regulatory legal framework regulating economic relations at the international level; the basic concepts of the course, their signs and features</p> <p><b>to be able to:</b> apply the regulatory framework in appropriate conditions; use theoretical knowledge, navigate in the field of other areas of international interaction, consisting in the structure of international economic law</p> <p><b>to own:</b> apply alternative methods of resolving economic disputes, search skills, opportunities to improve international legal documents</p>
20	special	European and Eurasian law	7th semester	<p><b>to know:</b> the main provisions of European and Eurasian Economic law (historical stages of formation, concept, subject and methods, sources of legal regulation, place in the national legal system, etc.)</p> <p><b>to be able to:</b> analyze and systematize legal sources, as well as correctly apply the norms contained in them in practice; logically and competently express and justify their point of view on the problems of European and Eurasian law; freely operate with the legal terminology used in the field under consideration</p> <p><b>possess:</b> skills of working with regulatory legal acts; skills of drafting legally significant documents; methods of collecting and processing legal information in the field of commerce.</p>

21	special	Legal regulation of budget planning	7th semester	<p><b>to know:</b> the main provisions of budget legislation; the legal basis of the state's budgetary activities; the regulatory framework governing budgetary legal relations</p> <p><b>to be able to:</b> analyze and summarize information, formulate goals, choose means appropriate to the goals; apply the basic principles, laws and methods of cognition in legal activity; correctly apply in practice legal acts containing budgetary and legal norms.</p> <p><b>possess:</b> the skills of implementing the norms of substantive and procedural law in professional activity</p>
22	special	Financial and economic law	7th semester	<p><b>to know:</b> the financial activity of the state, methods and forms of financial activity, the subject and concept of financial law, financial and legal norms and relations, financial management, planning and control, financial and legal responsibility</p> <p><b>to be able to:</b> correctly navigate the acts of financial legislation, solve educational tasks, correctly draw up legal documents</p> <p><b>possess:</b> the skills of drafting documents, the legal foundations of the monetary system, management in the field of public finance, the legal foundations of financial planning, the legal foundations of state financial control, financial offenses</p>
23	special	Criminology	7th semester	<p><b>to know:</b> the main elements of the subject of criminology that make up its content; methodological foundations of criminological science; issues of crime forecasting.</p> <p><b>be able to:</b> assess the criminological situation in a certain territory or object of criminological research; organize the interaction of various subjects of preventive work, plan it, take into account and evaluate the results.</p> <p><b>possess:</b> the skills of applying measures to prevent crimes, identify crimes that have already been committed, identify and expose criminals.</p>
24	special	Criminal law and criminological characteristics of the fight against crime	7th semester	<p><b>know:</b> legislation in the field of countering, preventing and preventing crime</p> <p><b>be able to:</b> identify the causes and conditions of crime, develop proposals for their elimination; identify and eliminate the causes and conditions that contribute to the commission of offenses</p> <p><b>possess:</b> skills in solving applied problems related to the development of</p>

				measures to deter, prevent and prevent various manifestations of crime in modern conditions.
25	special	Criminalistics	7th semester	<p><b>to know:</b> the subject, tasks and system of criminalistics, methods of criminalistics; the theory of criminalistic identification and diagnostics; the system of criminalistic exercises; general provisions of criminalistic techniques and criminalistic tactics.</p> <p><b>be able to:</b> apply in practice the tactics of investigative actions in the investigation of various crimes</p> <p><b>to possess:</b> practical skills of independent appointment of various kinds of expertise; skills of procedural and technical design of the use of scientific and technical means</p>
26	special	Forensic tools and methods of pre-trial investigation of criminal offenses	7th semester	<p><b>to know:</b> the role and importance of professional legal activity, professional legal awareness, professional qualities of a lawyer, the importance of his profession</p> <p><b>to be able to:</b> competently, at a high level of theoretical and practical training, interpret normative legal acts, explain the content of legal norms applicable in the process of forensic support of preliminary investigation of criminal cases</p> <p><b>to possess:</b> stable skills of detection, suppression, disclosure and investigation of crimes at a high professional level</p>
27	special	Forensic expertise	8th semester	<p><b>to know:</b> the conceptual foundations of forensic examination as a practical activity and, in particular, its tasks, objects, methods and classification</p> <p><b>to be able to:</b> correctly apply knowledge, skills and abilities when there is a need to involve the institute of special knowledge in the study of materials of criminal, civil or administrative cases</p> <p><b>to possess:</b> skills in implementing the norms of substantive and procedural law in professional activity</p>
28	special	Fundamentals of forensic examination and forensic psychiatry	8th semester	<p><b>to know:</b> appointment and conduct of forensic medical and forensic psychiatric examination of various types, procedural status, responsibility, rights and obligations of the expert; norms of procedural legislation, other normative acts for the appointment and conduct of forensic medical and forensic psychiatric examination of various types</p> <p><b>to be able to:</b> raise issues requiring resolution by this examination, interpret and evaluate expert opinion; appoint examinations of various</p>

				types, depending on the identified changes, pathology, traumatic effects <b>possess:</b> techniques and methods for evaluating expert opinions in various nosological variants.
29	special	Medical law	8th semester	<b>to know:</b> the subject and method of regulation of medical legal relations, the system of sources of medical law; the content of the subjective rights and obligations of participants in medical legal relations, the procedure for their implementation and protection, types of legal responsibility in medical law <b>to be able to:</b> give a legal assessment of cases of improper assistance to a patient, other professional and official offenses of medical personnel and determine the possible legal consequences of such acts, ways to prevent them <b>possess:</b> the skills of using the tools of medical law to solve specific practical situations; - the skills of collecting, processing and analyzing legal information
30	special	Legal regulation of medical insurance	8th semester	<b>to know:</b> to have an idea about the main systems of financing the provision of medical care to the population, about compulsory and voluntary medical insurance <b>to be able to:</b> analyze and solve legal problems in the field of medical relations <b>to possess:</b> to possess information about the legal foundations of the system of compulsory medical insurance, about the legal status of subjects of compulsory medical insurance; about the rights of insured in the field of compulsory medical insurance

**Table 2. Sequence of mastering disciplines of social and professional interaction**

<b>Course</b>	<b>Providing disciplines</b>	<b>Competencies</b>	<b>Expected results</b>
<b>1</b>	History of Kazakhstan	general education	<p><b>to know:</b> the main historical events of socio-economic, political and cultural development of Kazakhstan;</p> <p><b>be able to:</b> use the methods of scientific analysis when working with various sources of information on the history of Kazakhstan;</p> <p><b>possess:</b> skills of working with historical sources, educational and scientific literature, Internet sources, the ability to extract and interpret information from them.</p>
<b>1</b>	Foreign language	general education	<p><b>to know:</b> the lexical minimum in the volume established by the program; basic grammatical phenomena, rules of speech etiquette.;</p> <p><b>to be able to:</b> conduct monological and dialogical speech within the framework of the studied topics established by the program;</p> <p><b>possess:</b> conversational skills in English and translation of texts on general topics.</p>
<b>1</b>	Kazakh (Russian) language	general education	<p><b>to know:</b> socio-cultural conditions of Kazakhstan and the peculiarities of the functioning of the Kazakh and Russian languages;</p> <p><b>be able to:</b> produce (create, generate) and correctly interpret statements of scientific, business, journalistic styles on current topics in the field of professional activity;</p> <p><b>possess:</b> the skills of operating with language, speech and stylistically colored means adequately to the pragmatic conditions of communication;</p> <p>-conduct official and semi-official official business conversations, negotiations in accordance with the rules of Kazakh and Russian speech etiquette.</p>
<b>1</b>	Fundamentals of market economy and entrepreneurship	general education	<p><b>to know:</b> the subject, method and functions of the fundamentals of market economy and entrepreneurship;</p> <p><b>be able to:</b> use sources of economic information, distinguish between the main teachings, schools, concepts and directions of development of the market economy and entrepreneurship;</p> <p><b>possess:</b> the skills of using the basic provisions and methods of economic sciences in solving professional problems.</p>
<b>1</b>	Fundamentals of law and anti-corruption culture	general education	<p><b>To know:</b>the main provisions of the Constitution of the Republic of Kazakhstan; the measure of moral and legal responsibility for corruption</p>

			<p>offenses;</p> <p><b>be able to:</b> has an intolerant attitude to corrupt behavior, respects the law and the law ;</p> <p><b>possess:</b> conducting discussions on legal issues, on the application of norms in the modern period.</p>
	Sociology	general education	<p><b>to know:</b> the main stages of socio-cultural development of society and factors of social development.</p> <p><b>be able to:</b> independently work on sources and literature in order to systematize and deepen their sociological knowledge</p> <p><b>own:</b> the ability to realize the social significance of his future profession, has a sufficient level of professional legal awareness.</p>
	Political Science	general education	<p><b>to know:</b> basic political science concepts and categories, patterns of development of nature, society, thinking.</p> <p><b>be able to:</b>able to analyze politically significant issues and processes.</p> <p><b>possess:</b> skills of a holistic approach to the analysis of problems of society, political, social and cultural phenomena and processes</p>
	Cultural studies	general education	<p><b>to know:</b> knowledge of concepts, ideas, theories in the field of cultural studies; to explain the social and ethical values of society.</p> <p><b>be able to:</b> present information about various stages of development of the Kazakh society, culture, language in a reasoned and reasonable manner.</p> <p><b>possess:</b> has a culture of thinking, is capable of generalization, analysis, perception of information, setting goals and choosing ways to achieve it.</p>
	Psychology	general education	<p><b>to know:</b> to know and understand the specifics of research in the field of psychology.</p> <p><b>be able to:</b> the ability to interpret the acquired knowledge in the context of their profession, the ability to assimilate the fundamental provisions of psychology.</p> <p><b>possess:</b> has a culture of behavior, is ready to cooperate with colleagues, work in a team.</p>
	Philosophy	general education	<p><b>to know:</b> the main categories and concepts of philosophy; the role of philosophy in the life of man and society, the foundations of the philosophical doctrine of being, the essence of the process of cognition; the foundations of scientific, philosophical and religious pictures of the world.</p> <p><b>be able to:</b> navigate the most general philosophical problems of being,</p>

			cognition, values, freedom of the meaning of life as the basis for the formation of the culture of a citizen and a future specialist. <b>own:</b> the ability to use the basics of philosophical knowledge to form a worldview position.
	Information and communication technologies	general education	<b>know:</b> special computer programs and innovative technologies used in the legal field. <b>be able to:</b> provide advisory assistance to government agencies and citizens online. <b>possess:</b> basic methods, methods and means of obtaining, storing, processing information, has computer skills as a means of information management.
	Physical Culture	general education	<b>to know:</b> the role of physical culture in human development and specialist training. <b>be able to:</b> use in life practical skills and abilities that ensure the preservation and strengthening of health, the development and improvement of psychophysical abilities and qualities. <b>possess:</b> has the skills of leading a healthy lifestyle, participates in physical education and sports.
	Theory and history of State and law	general professional	<b>To know:</b> the most general patterns of the emergence, development and functioning of the state and law, as well as organically related and related phenomena and processes; to know the content of the basic legal concepts. <b>be able to:</b> navigate state-legal events, evaluate them, interpret legal norms, analyze people's actions and actions from the point of view of compliance (non-compliance) with legal regulations. <b>possess:</b> the skills to apply regulatory legal acts, to implement the norms of substantive and procedural law in professional activity
	Roman law	general professional	<b>to know:</b> the main stages of the development of law in ancient Rome, the importance of Roman law for the formation of the Roman-Germanic legal family. <b>be able to:</b> use the provisions and categories of Roman law to analyze modern legal systems. <b>possess:</b> skills of using knowledge to characterize modern law and legal systems; skills of working with sources of law, including analysis and evaluation of their content and essence.
	Constitutional law of the	general professional	<b>know:</b> know the legislation of the Republic of Kazakhstan, including the

	Republic of Kazakhstan		<p>Constitution of the Republic of Kazakhstan.</p> <p><b>be able to:</b> be fluent in constitutional and legal concepts and categories, logically express and justify their point of view on constitutional and legal issues, interpret and apply the Constitution and constitutional legal acts.</p> <p><b>possess:</b> the skills of studying normative legal acts, as well as the ability to conduct a comparative analysis and identify the features of a particular legislative act.</p>
	Constitutional law of foreign countries	general professional	<p><b>to know:</b> constitutional, legal and political aspects of the country-specific nature of developing states.</p> <p><b>be able to:</b> logically correctly express and justify your point of view on problematic issues.</p> <p><b>own:</b> ensure compliance with legislation in the activities of government agencies, individuals and legal entities</p>
	Modern legal systems	general professional	<p><b>to know:</b> the most important provisions and conclusions of the theory of comparative law.</p> <p><b>be able to:</b> extract knowledge from legal sources and apply it in solving theoretical and practical problems.</p> <p><b>possess:</b> the skills to understand the content of a normative act and the procedure for its application in a specific legal situation.</p>
	Public international law	general professional	<p><b>to know:</b> to know the generally recognized principles, norms of international law and international treaties of the Republic of Kazakhstan.</p> <p><b>be able to:</b> analyze legal facts and legal relations arising in connection with them.</p> <p><b>possess:</b> skills of working with legal acts, analysis of various legal phenomena, legal facts, legal norms and legal relations that are objects of professional activity</p>
	Civil law of the Republic of Kazakhstan (general part)	general professional	<p><b>to know:</b> the concept, subject and method of legal regulation, tasks, principles and sources of civil law, civil legal relations, legal status of subjects of civil law.</p> <p><b>be able to:</b> correctly navigate the acts of civil legislation, draw up the terms of various contracts and other documents</p> <p><b>to possess:</b> possess the skills of preparing legal documents, correctly and fully reflect the results of professional activity in legal and other documentation.</p>
	Civil law of the	general professional	<b>to know:</b> theoretical and practical foundations, the nature, essence and basic

Republic of Kazakhstan (special part)		provisions of civil law, basic concepts and provisions, features of branch institutions of civil law. <b>be able to:</b> apply in practice the theoretical and methodological foundations of civil law, interpret and correctly apply laws and other normative legal acts containing norms of civil law <b>possess:</b> possess the skills to prepare legal documents, correctly and fully reflect the results of professional activity in legal and other documentation.
State-legal regulation of family and marriage	general professional	<b>to know:</b> the basic concepts and categories of family law; the system of rights and obligations of subjects of family law, the mechanism of realization of rights, the system of guarantees of realization of rights. <b>be able to:</b> legally competently draw up in accordance with the requirements of the current family legislation: statements of claim, statements, complaints and other necessary documents. <b>possess:</b> the skills of searching and mastering information, making judgments on methodological and practical issues of applying the norms of family law, substantiating these judgments in communications with individual and collective addressees and implementing the proposals being developed within the framework provided by law.
Marriage and family relations in the Republic of Kazakhstan	general professional	<b>to know:</b> the theory of family law, the practice of application, the state and prospects of development of family legislation. <b>be able to:</b> competently assess legally significant circumstances and qualify legal facts <b>possess:</b> possess the skills to prepare legal documents, correctly and fully reflect the results of professional activity in legal and other documentation
Criminal law of the Republic of Kazakhstan (general part)	general professional	<b>To know:</b> to know the main legislative and regulatory legal acts concerning criminal legal activity, legal signs, elements of the relevant elements of crimes (object, objective side, subject, subjective side), as well as qualifying (aggravating) or mitigating circumstances. <b>be able to:</b> correctly apply criminal legislation and qualify a crime. <b>possess:</b> the skills of preparing legal documents, correctly and fully reflect the results of professional activity in legal and other documentation
Criminal law of the Republic of Kazakhstan (special part)	general professional	<b>to know:</b> the concept, meaning and features of criminal law as a branch of law, the subject and method of criminal law regulation, as well as the subject and methodology of criminal law science.

			<p><b>to be able to:</b> independently apply criminal law norms, competently apply the basic legal categories of criminal law</p> <p><b>to possess:</b> skills of qualification of offenses, as well as to determine the order of registration of these procedures in procedural documents.</p>
	Criminal law protection of the individual, society and the state	general professional	<p><b>to know:</b> the criminal-legal characteristics of criminal offenses directed against the individual, society, the state and minors.</p> <p><b>be able to:</b> legally correctly qualify and apply normative legal acts, facts and circumstances, apply theoretical and practical knowledge to solve professional problems in the field of study</p> <p><b>to possess:</b> the skills to identify, prevent, disclose and investigate crimes.</p>
	Professional Kazakh (Russian) language	general professional	<p><b>to know:</b> knowledge of the laws of the functioning of the language system and understanding of the peculiarities of its speech embodiment</p> <p><b>to be able to:</b> choose the necessary form of speech behavior in situations of professional communication</p> <p><b>to possess:</b> the necessary skills of professional communication in Russian and Kazakh</p>
	Professionally-oriented foreign language	general professional	<p><b>To know:</b>•the structure and basics of constructing written and oral texts on professional topics</p> <p><b>to be able to:</b> conduct a business dialogue in professional fields,</p> <p><b>possess:</b> the necessary skills of professional communication in a foreign language.</p>
	Administrative law of the Republic of Kazakhstan	general professional	<p><b>to know:</b> the concept, meaning and features of administrative law as a branch of law, the subject and method of administrative and legal regulation, as well as the subject and methodology of administrative and legal science; the concept, content, structure of administrative and legal norms, forms of implementation of administrative and legal norms, features of application as a form of implementation of legal norms.</p> <p><b>be able to:</b> conduct a legal examination of regulatory legal acts of administrative regulation, including for their effectiveness, compliance with legal techniques and for the presence of a corruption component in them</p> <p><b>possess:</b> the skills of performing administrative and procedural actions related to the implementation of the activities of executive authorities.</p>
	Administrative law of foreign countries	general professional	<p><b>to know:</b> the main normative legal acts regulating various aspects of administrative and legal relations in foreign countries</p>

			<p><b>to be able to:</b> be able to present doctrinal approaches and current problems of administrative law of foreign countries in oral and written forms</p> <p><b>to possess:</b> skills of analysis of normative legal acts of foreign countries, as well as independently expand the acquired knowledge, including through theoretical generalization of practical experience creating your own database</p>
	Administrative process in the Republic of Kazakhstan	general professional	<p><b>to know:</b> the subject, subject, principles, methodology of the administrative process, the place of the administrative process in the system of social and legal sciences</p> <p><b>to be able to:</b> analyze legal situations and legal acts, assess, from a legal point of view, what relates to administrative and procedural activities and navigate the types of proceedings and the procedure for their implementation, as well as to compile the main forms of documents and appeals</p> <p><b>possess:</b> skills of working in the field of administrative procedural activity, drawing up standard procedural documents and appeals, to develop proposals for improving administrative procedural norms in the current legislation.</p>
	Administrative justice	general professional	<p><b>to know:</b> the concept, content, structure of administrative-legal norms, forms of implementation of administrative-legal norms, features of application as a form of implementation of legal norms; the concept, content, structure of administrative-legal relations, their features and classification</p> <p><b>to be able to:</b> analyze law enforcement practice and propose ways to solve urgent problems of implementation of administrative-legal norms</p> <p><b>to possess:</b> skills competently implement in practice the substantive and procedural norms of administrative law.</p>
	Labor law of the Republic of Kazakhstan	general professional	<p><b>to know:</b> the content of normative legal acts and theoretical approaches in the field of labor and legal relations, to understand their importance for the realization of the right in professional activity</p> <p><b>to be able to:</b> independently improve their qualifications, replenish knowledge and acquire new skills and abilities; receive and process the necessary information, critically analyze it and make conclusions and generalizations, find optimal ways to solve problems and make decisions related to the implementation of tasks in professional activity.</p> <p><b>possess:</b> the skills of developing and drafting legal documents, preparing reasonable information at the request of legal entities and individuals; logical analysis of problematic situations, assimilation and memorization of the entire</p>

			range of circumstances and details related to the area of work performed.
	International labor law	general professional	<p><b>to know:</b> the content of normative legal acts and theoretical approaches in the field of labor relations, to understand their importance for the realization of the right in professional activity</p> <p><b>to be able to:</b> independently improve their qualifications, replenish knowledge and acquire new skills and abilities; to receive and process the necessary information, critically analyze it and make conclusions and generalizations</p> <p><b>to possess:</b> skills to search for opportunities to improve regulatory documents and mechanism of implementation of legal decisions</p>
	Civil procedure law of the Republic of Kazakhstan	general professional	<p><b>to know:</b> the composition and structure of the sources of legislation on civil proceedings; the composition and procedural status of subjects of civil procedural legal relations; the concept of judicial evidence, the procedure for examining judicial evidence.</p> <p><b>be able to:</b> freely operate with concepts and categories of the scientific and practical apparatus of civil procedural law; use legislative sources and materials of judicial practice, including reference manuals and information and reference legal systems; draw up procedural documents on civil cases</p> <p><b>possess:</b> qualified drafting of procedural documents on behalf of the court, judge and persons involved in the case</p>
	Private international law	general professional	<p><b>to know:</b> the concept, subject and method of legal regulation of private international law; objectives, principles and sources of private international law; legal status of subjects of private international law.</p> <p><b>be able to:</b> apply the acquired knowledge for subsequent use in the practice of a lawyer related to work in judicial, arbitration and other judicial bodies, providing legal assistance to foreign individuals and legal entities engaged in entrepreneurial activities on the territory of the Republic of Kazakhstan</p> <p><b>possess:</b> skills of working with reference legal systems, processing and analysis of regulations, theory and law enforcement practice to resolve legal conflicts</p>
	Arbitration in foreign economic activity	general professional	<p><b>to know:</b> the provisions of Kazakhstan legislation in the field of international commercial arbitration; international conventions in the field of international commercial arbitration</p> <p><b>to be able to:</b> analyze and apply the norms of Kazakhstan legislation in the field of international commercial arbitration; analyze and apply the norms of</p>

			international public and private law in the field of international commercial arbitration <b>to possess:</b> practical skills of drafting documents and participation in international commercial arbitration
	Criminal Procedure law of the Republic of Kazakhstan	general professional	<b>to know:</b> the structure and content of the theory of criminal procedural law, the effect of criminal procedural norms and their application in the investigation or consideration of a criminal case <b>to be able to:</b> apply the norms of criminal procedural legislation in the investigation or consideration of a criminal case; competently draw up relevant criminal procedural documents. <b>possess:</b> skills in solving forensic investigative tasks
	Pre-trial proceedings in criminal cases	general professional	<b>to know:</b> the theoretical foundations of the detection, suppression, disclosure and investigation of crimes; forms and methods of organizing the verification of a crime report and investigation of crimes <b>to be able to:</b> use tactical techniques in the production of investigative actions and tactical operations <b>to possess:</b> skills in the use of technical and forensic means and methods of detection, fixation and removal of traces and material evidence during the verification of reports on crimes; skills of using tactical techniques in the production of investigative and other procedural actions.
	Out-of-court dispute settlement	general professional	<b>to know:</b> the concept of alternative methods of protection of rights, the system of sources that consolidate the norms governing these types of dispute settlement, the ratio of alternative and state methods of protection of rights, their advantages and disadvantages <b>to be able to:</b> analyze, interpret and correctly apply the norms of substantive and procedural law <b>to possess:</b> skills of analysis of various legal phenomena, legal facts, legal norms and legal relations that are objects of professional activity
	Legal regulation of the Mediation institute	general professional	<b>to know:</b> the concept of mediation as an alternative dispute resolution technology, mediation construction models <b>to be able to:</b> independently settle legal disputes <b>to possess:</b> skills of drafting mediation agreements, mediation skills in the restoration of justice and juvenile justice, skills of mediation in the settlement of disputes arising in the family, labor relations, public relations, disputes

			involving consumers
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### 3. The list of modules included in the educational program

Module No.	Name of the module	The list of disciplines included in the module	Block	Term	Volume of loans	Form of control	Total credits by module
M.1	History of Kazakhstan	History of Kazakhstan	GED MK	1	5	SE	5
M.2	Foreign language	Foreign language	GED MK	1,2	10	Exam	20
		Kazakh (Russian) language	GED MK	1,2	10	Exam	
M.3	Disciplines of general education	Fundamentals of Market Economy and Entrepreneurship /Fundamentals of Law and Anti-Corruption Culture	GED DEU	1	3/ 2	Exam	18
		Sociology	GED MK	2	2	Exam	
		Political Science	GED MK	2	2	Exam	
		Cultural studies	GED MK	2	2	Exam	
		Psychology	GED MK	1	2	Exam	
		Philosophy	GED MK	4	5	Exam	
M.4	Information and communication technologies	Information and communication technologies (in English)	GED MK	2	5	Exam	5
M.5	Physical culture	Physical Culture	GED MK	1,2,3,4	8	dif. offset	8
M.6	Basic disciplines	Theory and history of State and law	BD UC	1	4	Exam	20
		Roman law	BD UC	1	2	Exam	
		Конституционное право РК	BD UC	2	6	Exam	

	Constitutional law of foreign countries/ Modern legal systems	BD EC	3	3	Exam	
	Public international law	BD UC	3	5	Exam	
M.7 Civil law	Civil law of the Republic of Kazakhstan (general part)	BD UC	3	5	Exam	16
	Civil law of the Republic of Kazakhstan (special part)	BD UC	4	5	Exam	
	State legal regulation of family and marriage/Marriage and family relations in the Republic of Kazakhstan	BD EC	6	6	Exam	
M.8 Criminal law	Criminal law of the Republic of Kazakhstan (general part)	BD UC	3	5	Exam	10
	Criminal Law of the Republic of Kazakhstan (special part)/ Criminal law protection of the individual, society and the state	BD EC	4	5	Exam	
M.9 Professional language	Professional Kazakh (Russian)	BD UC	5	3	Exam	6
	Professionally-oriented foreign language	BD UC	5	3	Exam	
M.10 Administrative and legal	Administrative law of the Republic of Kazakhstan/Administrative law of foreign countries	BD EC	3	5	Exam	24
	Administrative practice of the police/Administrative responsibility	BD EC	5	4	Exam	
	Public service and the basics of local self-government/State Control	BD EC	5	6	Exam	

	Ethics of civil servants/Fundamentals of profile-psychological training	BD EC	6	5	Exam	
	Administrative process in the Republic of Kazakhstan/Administrative justice	BD EC	4	4	Exam	
M.11 Law enforcement agencies and procedural law	Law enforcement agencies of the Republic of Kazakhstan/Fundamentals of judicial activity	BD EC	3	5	Exam	10
	Criminal procedural law of the Republic of Kazakhstan/Pre-trial proceedings in criminal cases	PD EC	5	5	Exam	
M.12 Labor law	Labor law of the Republic of Kazakhstan/International labor law	BD EC	4	4	Exam	4
M.13 Civil procedure, environmental and architectural and urban planning law	Civil procedure law of the Republic of Kazakhstan	BD UC	5	5	Exam	16
	Out-of-court dispute settlement/Legal regulation of the Mediation institute	PD EC	6	3	Exam	
	Electronic legal proceedings/Web Law	PD EC	7	5	Exam	
	State and legal regulation of environmental and land legal relations of the Republic of Kazakhstan /Legal regulation of architectural and urban planning activities and relations in the field of housing and communal services	PD EC	4	3	Exam	
M.14 Foreign economic and entrepreneurial activity	State regulation of entrepreneurial and corporate activity /Legal regulation of commercial activity in the Republic of Kazakhstan and in foreign countries	BD EC	5	4	Exam	14
	Private international law/Arbitration in foreign economic activity	PD EC	7	5	Exam	

	Legal regulation of foreign economic activity/European and Eurasian Law	BD EC	7	5	Exam	
M.15 Insurance and medical law	State regulation of insurance activity/State regulation of insurance activities in foreign countries	BD EC	6	6	Exam	11
	Medical law/Legal regulation of medical insurance	PD EC	8	5	Exam	
M.16 Public procurement and budget planning	Legal regulation of budget planning/Financial and Economic Law	BD EC	7	5	Exam	11
	Legal regulation of public procurement in the Republic of Kazakhstan/Law of Obligations in the Republic of Kazakhstan	PD EC	6	6	Exam	
M.17 Methods and methods of crime investigation	Criminology/Criminal law and criminological characteristics of the fight against crime	BD EC	7	5	Exam	15
	Forensic expertise/Fundamentals of forensic examination and forensic psychiatry	BD EC	8	5	Exam	
	Criminalistics/ Forensic tools and methods of pre-trial investigation of criminal offenses	PD EC	7	5	Exam	
M.18 Practice	Educational practice	BD UC	2	1	dif. offset	15
	Production practice I	BD UC	4	2	dif. offset	
	Production practice II	BD UC	6	4	dif. offset	
	Production practice III	BD UC	8	5	dif. offset	
	Pre-graduate practice	BD UC	8	3	dif. offset	
M.19 Final certification	Writing and defending a thesis (project) or preparing and passing a comprehensive exam	ATT	8	12	FC	12
<b>Total:</b>						<b>240</b>

