

MODULAR EDUCATIONAL PROGRAM
on the educational program
6B04201- «Civil service and judicial system»

Semey, 2021r.

Full name of the developer(s) of the art. teachers Maishekina E.S.,Dushechkina E.V.

Recommended by employers

Lawyer kollegii advocate vko: Egezhanov B.C.

NGO International Human Rights Center professional mediator: Shapiev M.Zh.

Chairman of the specialized Interdistrict Administrative Court No. 2 of the East Kazakhstan Region Mukasheva N.K.

Reviewed and recommended for approval at the meeting of the Academic Quality Council of the Faculty of Law (Protocol No. 1 of 26 02 2021 year).

Approved at the meeting of the Educational and Methodological Council of the University (Protocol No. 5 of 28 05 2021 year).

Explanatory note

The modular educational program (MOPP) was compiled in accordance with the State Educational Standard approved by Order of the Minister of Education and Science of the Republic of Kazakhstan No. 604 dated October 31, 2018, also on the basis of the provision "On the formation of the trajectory of students' learning" item 01.04/2012, the structure of the modular educational program dated 17.01.2014.

The modular educational program (MOPP) is designed as a set and sequence of educational modules for the entire period of study and is aimed at mastering the competencies necessary for awarding the degree "Bachelor of Law" according to the educational program 6B04201 – «Civil service and judicial system». The OOD block includes disciplines for all MOS of the educational program (56 credits in total), during the study of which the graduate must master general educational competencies.

The DB block includes disciplines of the university component (VC), which is 38 credits, and elective components (CV), which is 74 credits. Modules of these disciplines allow you to form a complex of general professional competencies acquired by a graduate.

The PD block includes the disciplines of the university component (VC), which is 23 credits; and the elective component (CV), which is 37 credits. Modules of these disciplines allow you to form a complex of professional competencies acquired by a graduate. Теоретическое обучение-228 кр, ИГА – 12 кредитов.

In total, the student must master 240 credits (100%) at the end of the MOE. In total, the MOS contains 19 modules.

When developing a modular educational program, the wishes and recommendations of the following employers are taken into account: The Prosecutor's Office of the city of Semey, UP G.Semey DP East Kazakhstan region, city courts of Semey, private bailiffs, Justice Departments of Semey, mediators of Semey, representatives of legal entities.

Objects of professional activity - is carried out in all areas of jurisprudence and is aimed at ensuring the observance of the legitimate rights and interests of the state, individuals, legal entities, the law enforcement system, the sphere of state institutional structures.

Bachelor of Law in the educational program 6B04201—"Civil Service and judicial system" should be prepared for professional work in law enforcement agencies at different levels: the prosecutor's office, courts, police and organizations of all forms of ownership, in positions requiring higher legal education.

The purpose of the training is: to train highly qualified lawyers in the field of public service and the judicial system, competent, responsible, fluent in their profession and oriented in related fields of activity, capable of effective work in the specialty at the level of world standards, ready for continuous professional growth, social and professional mobility.

The mission of the educational program "Civil Service and Judicial System" is to train a new type of personnel in demand in the labor market, who have full competencies in their chosen field of activity, who seek to fully unleash their intellectual, professional and volitional potential and are distinguished by a conscious attitude both to the general direction of social development and to various forms of its social and legal life.

The main objective of the educational program "Civil Service and judicial system" is to train highly professional specialists who are able to work effectively in the conditions of ongoing legal reforms, taking into account the specifics of the current situation in Kazakhstan.

Since a potential employer is interested in the fact that the graduate of the educational program 6B04201 "Civil Service and judicial system" who came to him is able to perform certain professional actions well in these areas, it is advisable to evaluate the results of training with the help of competencies

1. The graduate's competence model

In modern conditions, the key resource of the country's growth is the intellectual and educational potential. In this regard, the system of training highly qualified personnel is becoming important in ensuring high competitiveness.

The competitiveness of a specialist is determined by his professional competence, broad social outlook, flexibility of behavior and a high level of individual activity.

The competence-based approach in higher professional education opens up wide opportunities for better training of specialists for real life.

The competence of the graduate is formed taking into account the needs and satisfaction of the labor market.

In modern conditions of the labor market, there is an increasing need for competent legal specialists, as well as civil servants with a multilingual direction. The demand for practical skills and qualifications focused on entrepreneurial activity is increasing.

The graduate is awarded a Bachelor of Law degree in the educational program 6B04201 – Civil Service and Judicial System.

To realize their competitiveness and competence, a student of the educational program 6B04201 "Civil Service and Judicial system" receives at Alikhan Bokeikhan University:

- a) the necessary amount of basic (theoretical) knowledge;
- b) a set of methodologies and techniques for applying this knowledge in practice (skill);
- c) certain experience of such application (in the course of educational, industrial and other practices, laboratory work, independent research, etc.) (skills).

Competence is a complex characteristic of a graduate's readiness to apply knowledge, skills and personal qualities in standard and changing situations of professional activity

A graduate of the educational program 6B04201 - "Civil Service and judicial system" is able to conduct professional, analytical, consulting activities at enterprises of all forms of ownership and spheres of activity, in law enforcement agencies, as well as conduct research activities in relevant organizations and bodies.

Bachelor of Law in the educational program 6B04201 – "Civil Service and judicial system" is engaged in the study of legal issues and problems of a theoretical and practical nature. Bachelors of this profile should analyze individual normative legal acts, contribute to strengthening the quality indicators of the legal services provided.

Classification of competencies of the educational program 6B04201 "Civil service and judicial system":

Competencies of general education

OK 1 the ability to use the basics of philosophical knowledge to form a worldview position;

OK 2 is fully aware of the social significance of his future profession, has a sufficient level of professional legal awareness;

OK 3 is able to conscientiously perform professional duties, comply with the principles of ethics of a lawyer ;

OK 4 has a culture of thinking, is capable of generalization, analysis, perception of information, setting goals and choosing ways to achieve it;

OK 5 has a culture of behavior, is ready to cooperate with colleagues, work in a team ;

OK 6 has an intolerant attitude to corrupt behavior, respects the law and the law ;

OK 7 is able to use the basic provisions, methods and knowledge obtained in the study of social, humanitarian and economic sciences to solve social and professional problems;

OK 8 is able to analyze politically significant problems and processes;

OK 9 is able to understand the essence and importance of information in the development of modern information society, comply with the basic requirements of information security, including the protection of state secrets;

OK 10 has the basic methods, methods and means of obtaining, storing, processing information, has the skills to work with a computer as a means of information management;

OK 11 is able to work with information in global computer networks;

OK 12 has the necessary skills of professional communication in Kazakh, Russian and foreign languages;

OK 13 has the skills to lead a healthy lifestyle, participates in physical education and sports.

General professional competencies

OPK 1 the ability to comply with the legislation of the Republic of Kazakhstan, including the Constitution of the Republic of Kazakhstan, constitutional laws and laws, as well as generally recognized principles, norms of international law and international treaties of the Republic of Kazakhstan

OPK 2 the ability to work for the benefit of society and the state

OPK 3 ability to conscientiously perform professional duties, comply with legal culture

OPK 4 the ability to maintain and improve public confidence in the legal profession

OPK 5 the ability to logically correctly, argumentatively and clearly build oral and written speech

OPK 6 the ability to increase the level of their professional competence

Professional competencies

PC 1 the ability to participate in the development of regulatory legal acts in accordance with the profile of their professional activities

PC 2 the ability to carry out professional activities on the basis of developed legal awareness, legal thinking and legal culture

PC 3 the ability to ensure compliance with the legislation of the Republic of Kazakhstan by legal entities

PC 4 the ability to make decisions and perform legal actions in strict accordance with the legislation of the Republic of Kazakhstan

PC 5 ability to apply regulatory legal acts, implement the norms of substantive and procedural law in professional activity

PC 6 the ability to legally correctly qualify facts and circumstances

PC 7 proficiency in the preparation of legal documents

PC 8 readiness to perform official duties to ensure law and order, security of the individual, society, state

PC 9 the ability to respect the honor and dignity of the individual, to respect and protect the rights and freedoms of man and citizen

PC 10 ability to detect, prevent, disclose and investigate crimes and other offenses

PC 11 the ability to identify, analyze and give a legal assessment of corrupt behavior and contribute to its suppression

PC 12 the ability to correctly and fully reflect the results of professional activity in legal and other documentation

PC 13 ability to interpret regulatory legal acts

PC 14 the ability to give qualified legal opinions and advice in specific types of legal activity

In order to create special conditions for people with special educational needs to receive education, the graduate's competence model is supplemented with professional competencies that ensure the adaptive nature of the main educational program. For this purpose, courses for the formation of the ability of persons with special educational needs to successfully socialize in society and actively adapt to the labor market, taking into account the characteristics of the disease, are introduced into the catalog of courses of the additional educational program "Minor".

Area (application of knowledge and skills).

The objects of professional activity of graduates are: events and actions of legal significance; legal relations arising in the sphere of functioning of state and non-state institutions; legal relations between state, non-state bodies, individuals and legal entities.

The graduate should know: To determine the legal status, the status of individuals and legal entities, to describe legal situations.

Understanding: explain, distinguish the norms of the NPA, generalize, give examples from judicial practice, summarize/summarize, discuss/discuss current legal topics, draw up samples and drafts of civil law contracts and procedural documents, express your opinion on certain legal norms, compare the NPA.

Application: Apply the Laws of the Republic of Kazakhstan, solve legal problems, demonstrate their knowledge, operate with legal terms, prepare legal documents, use regulatory legal acts, draft procedural documents.

Analysis: analyze and solve legal problems of a theoretical and practical nature in the field of financial, land, banking and other legal relations, compare NPA, draw conclusions from generalizations of judicial practice, indicate references to NPA, explain the main provisions of the Laws of the Republic of Kazakhstan.

The graduate must be able to: interpret and apply laws and other regulatory legal acts; ensure compliance with legislation in the activities of state bodies, individuals and legal entities; legally correctly qualify facts and circumstances. The ability to use information and communication technologies, the ability to initiative and entrepreneurship, possession of the ability to identify, assess and contribute to the suppression of corrupt behavior, the ability to prevent offenses, identify and eliminate the causes and conditions conducive to their commission, the ability to participate in the legal examination of draft regulatory legal acts, including in order to identify they contain provisions that contribute to the creation of conditions for the manifestation of corruption, provide qualified legal opinions and advice in specific areas of legal activity.

Have the skills to: develop legal documents, carry out legal expertise of normative acts, give qualified legal opinions and consultations; make legal decisions and perform other legal actions in strict accordance with the law; uncover and establish facts of offenses, determine measures of responsibility and punishment of perpetrators; take necessary measures to restore violated rights; systematically improve their professional qualifications, study legislation and the practice of its application, navigate in the specialized literature.

Table 2. Sequence of mastering disciplines of social and professional interaction

C o u r s e	Providing disciplines	Competencies	Expected result
1	2	3	
1	Modern history of Kazakhstan	General education	<p>to know: the main historical events of socio-economic, political and cultural development of the Republic of Kazakhstan at the present stage;</p> <p>be able to: use the methods of scientific analysis when working with various sources of information on the history of independent Kazakhstan;</p> <p>possess: skills of working with historical sources, educational and scientific literature, Internet sources, the ability to extract and interpret information from them.</p>
1	Foreign language Kazakh (Russian) language	General education	<p>to know: the lexical minimum in the volume established by the program; basic grammatical phenomena, rules of speech etiquette.;</p> <p>to be able to: conduct monological and dialogical speech within the framework of the studied topics established by the program;</p> <p>possess: conversational skills in English and translation of texts on general topics.</p> <p>to know: socio-cultural conditions of Kazakhstan and the peculiarities of the functioning of the Kazakh and Russian languages;</p> <p>be able to: produce (create, generate) and correctly interpret statements of scientific, business, journalistic styles on current topics in the field of professional activity;</p> <p>possess: the skills of operating with language, speech and stylistically colored means adequately to the pragmatic conditions of communication;</p> <p>-conduct official and semi-official official business conversations, negotiations in accordance with the rules of Kazakh and Russian speech etiquette.</p>
1	Fundamentals of market economy and enterprise/	General education	<p>to know: the subject, method and functions of the fundamentals of market economy and entrepreneurship;</p> <p>be able to: use sources of economic information, distinguish between the main teachings, schools, concepts and directions of development of the market economy and entrepreneurship;</p> <p>possess: the skills of using the basic provisions and methods of economic sciences in solving professional problems.</p>

1	Fundamentals of law and anti-corruption culture		<p>to know: the main provisions of the Constitution of the Republic of Kazakhstan; the measure of moral and legal responsibility for corruption offenses;</p> <p>be able to: has an intolerant attitude to corrupt behavior, respects the law and the law ;possess: conducting discussions on legal issues, on the application of norms in the modern period.</p>
1	Sociology		<p>to know: the main stages of socio-cultural development of society and factors of social development.</p> <p>be able to: independently work on sources and literature in order to systematize and deepen their sociological knowledge</p> <p>own: the ability to realize the social significance of his future profession, has a sufficient level of professional legal awareness.</p>
1	Political Science		<p>to know: basic political science concepts and categories, patterns of development of nature, society, thinking.</p> <p>be able to: able to analyze politically significant issues and processes.</p> <p>possess: the skills of a holistic approach to analyzing the problems of society, political, social and cultural phenomena and processes.</p>
1	Cultural studies		<p>to know: knowledge of concepts, ideas, theories in the field of cultural studies; to explain the social and ethical values of society.</p> <p>be able to: present information about various stages of development of the Kazakh society, culture, language in a reasoned and reasonable manner.</p> <p>possess: has a culture of thinking, is capable of generalization, analysis, perception of information, setting goals and choosing ways to achieve it.</p>
1	Psychology		<p>to know: to know and understand the specifics of research in the field of psychology.</p> <p>be able to: the ability to interpret the acquired knowledge in the context of their profession, the ability to assimilate the fundamental provisions of psychology.</p> <p>possess: has a culture of behavior, is ready to cooperate with colleagues, work in a team.</p>

2	Philosophy		<p>to know: the main categories and concepts of philosophy; the role of philosophy in the life of man and society, the foundations of the philosophical doctrine of being, the essence of the process of cognition; the foundations of scientific, philosophical and religious pictures of the world.</p> <p>be able to: navigate the most general philosophical problems of being, cognition, values, freedom of the meaning of life as the basis for the formation of the culture of a citizen and a future specialist.</p> <p>own: the ability to use the basics of philosophical knowledge to form a worldview position.</p>
1	Information and communication technologies (in English language)	General education	<p>know: special computer programs and innovative technologies used in the legal field.</p> <p>be able to: provide advisory assistance to government agencies and citizens online.</p> <p>possess: basic methods, methods and means of obtaining, storing, processing information, has computer skills as a means of information management.</p>
1, 2	Physical Culture	General education	<p>to know: the role of physical culture in human development and specialist training.</p> <p>be able to: use in life practical skills and abilities that ensure the preservation and strengthening of health, the development and improvement of psychophysical abilities and qualities.</p> <p>possess: has the skills to lead a healthy lifestyle, participates in physical education and sports.</p>
1	Theory and history of State and law	General professional competencies/ professional competencies	<p>to know: the most general patterns of the emergence, development and functioning of the state and law, as well as organically related and related phenomena and processes; to know the content of the basic legal concepts.</p> <p>be able to: navigate state-legal events, evaluate them, interpret legal norms, analyze people's actions and actions from the point of view of compliance (non-compliance) with legal regulations.</p> <p>possess: the skills to apply regulatory legal acts, to implement the norms of substantive and procedural law in professional activity</p>
1	Roman law		<p>to know: the main stages of the development of law in ancient Rome, the importance of Roman law for the formation of the Roman-Germanic legal family.</p> <p>be able to: use the provisions and categories of Roman law to analyze modern legal systems.</p> <p>possess: skills of using knowledge to characterize modern law and legal systems; skills of working with sources of law, including analysis and evaluation of their content and essence.</p>

1	Constitutional law of the Republic of Kazakhstan		<p>know: know the legislation of the Republic of Kazakhstan, including the Constitution of the Republic of Kazakhstan.</p> <p>be able to: be fluent in constitutional and legal concepts and categories, logically express and justify their point of view on constitutional and legal issues, interpret and apply the Constitution and constitutional legal acts.</p> <p>possess: the skills of studying normative legal acts, as well as the ability to conduct a comparative analysis and identify the features of a particular legislative act.</p>
2	Constitutional law of foreign countries/		<p>to know: constitutional, legal and political aspects of the country-specific nature of developing states.</p> <p>be able to: logically correctly express and justify your point of view on problematic issues.</p> <p>own: ensure compliance with legislation in the activities of government agencies, individuals and legal entities</p>
2	Modern legal systems		<p>to know: the most important provisions and conclusions of the theory of comparative law.</p> <p>be able to: extract knowledge from legal sources and apply it in solving theoretical and practical problems.</p> <p>possess: the skills to understand the content of a regulatory act and the procedure for its application in a specific legal situation.</p>
2	Public international law		<p>to know: to know the generally recognized principles, norms of international law and international treaties of the Republic of Kazakhstan.</p> <p>be able to: analyze legal facts and legal relations arising in connection with them.</p> <p>possess: skills of working with legal acts, analysis of various legal phenomena, legal facts, legal norms and legal relations that are objects of professional activity</p>
2	Civil law of the Republic of Kazakhstan (general part)	General professional competencies/ professional competencies	<p>to know: the concept, subject and method of legal regulation, tasks, principles and sources of civil law, civil legal relations, legal status of subjects of civil law.</p> <p>be able to: correctly navigate the acts of civil legislation, draw up the terms of various contracts and other documents</p> <p>to possess: possess the skills to prepare legal documents, correctly and fully reflect the results of professional activity in legal and other documentation.</p>

2	Civil law of the Republic of Kazakhstan (special part)		
3	State-legal regulation of family and marriage/		<p>to know: theoretical and practical foundations, the nature, essence and basic provisions of civil law, basic concepts and provisions, features of branch institutions of civil law. be able to: apply in practice the theoretical and methodological foundations of civil law, interpret and correctly apply laws and other normative legal acts containing norms of civil law possess: possess the skills to prepare legal documents, correctly and fully reflect the results of professional activity in legal and other documentation.</p>
3	Marriage and family relations in the Republic of Kazakhstan		<p>to know: the basic concepts and categories of family law; the system of rights and obligations of subjects of family law, the mechanism of realization of rights, the system of guarantees of realization of rights. be able to: legally competently draw up in accordance with the requirements of the current family legislation: statements of claim, statements, complaints and other necessary documents. possess: the skills of searching and mastering information, making judgments on methodological and practical issues of applying the norms of family law, substantiating these judgments in communications with individual and collective addressees and implementing the proposals being developed within the framework provided by law.</p>
3	Правовое регулирование государственных закупок в РК/		<p>to know: the theory of family law, the practice of application, the state and prospects of development of family legislation. be able to: competently assess legally significant circumstances and qualify legal facts possess: possess the skills to prepare legal documents, correctly and fully reflect the results of professional activity in legal and other documentation</p>

3	Law of obligations in the Republic of Kazakhstan		<p>to know: the main provisions of the legislation of the Republic of Kazakhstan in the field of placing government orders to be able to: conduct procurement procedures to possess: skills in working in special computer programs used in the legal field, including providing advisory assistance to government agencies and citizens online.</p> <p>to know: the system and sources of the law of obligations. the current legislation regulating the legal relations of obligations. be able to: express their position on the application of legislation on the rights and obligations of the participants of the obligation to possess: the skills of applying the legal hierarchy of the norms of the current civil legislation to specific legal situations.</p>
2	Criminal law of the Republic of Kazakhstan (general part)	professional competencies	<p>to know: to know the main legislative and regulatory legal acts concerning criminal legal activity, legal signs, elements of the relevant elements of crimes (object, objective side, subject, subjective side), as well as qualifying (aggravating) or mitigating circumstances. be able to: correctly apply criminal legislation and qualify a crime. possess: the skills of preparing legal documents, correctly and fully reflect the results of professional activity in legal and other documentation</p>
2	Criminal law of the Republic of Kazakhstan (special part)/		<p>to know: the concept, meaning and features of criminal law as a branch of law, the subject and method of criminal law regulation, as well as the subject and methodology of criminal law science. to be able to: independently apply criminal law norms, competently apply the basic legal categories of criminal law to possess: skills of qualification of offenses, as well as to determine the order of registration of these procedures in procedural documents.</p>
2	Criminal law protection of the individual, society and the state		<p>to know: the criminal-legal characteristics of criminal offenses directed against the individual, society, the state and minors. be able to: legally correctly qualify and apply regulatory legal acts, facts and circumstances, apply theoretical and practical knowledge to solve professional problems in the field of study to possess: the skills to identify, prevent, disclose and investigate crimes.</p>

3	Professional Kazakh (Russian) language	general education/ general professional	<p>to know: knowledge of the laws of the functioning of the language system and understanding of the peculiarities of its speech embodiment</p> <p>to be able to: choose the necessary form of speech behavior in situations of professional communication</p> <p>to possess: the necessary skills of professional communication in Russian and Kazakh</p>
3	Professionally-oriented foreign language		<p>To know:•the structure and fundamentals of the construction of written and oral texts on professional topics</p> <p>to be able to: conduct a business dialogue in professional fields,</p> <p>possess: the necessary skills of professional communication in a foreign language</p>
2	Administrative law of the Republic of Kazakhstan/		<p>to know: the concept, meaning and features of administrative law as a branch of law, the subject and method of administrative and legal regulation, as well as the subject and methodology of administrative and legal science; the concept, content, structure of administrative and legal norms, forms of implementation of administrative and legal norms, features of application as a form of implementation of legal norms.</p> <p>be able to: conduct a legal examination of regulatory legal acts of administrative regulation, including for their effectiveness, compliance with legal techniques and for the presence of a corruption component in them</p> <p>possess: the skills of performing administrative and procedural actions related to the implementation of the activities of executive authorities.</p>
2	Administrative law of foreign countries		<p>to know: the main normative legal acts regulating various aspects of administrative and legal relations in foreign countries</p> <p>to be able to: be able to present doctrinal approaches and current problems of administrative law of foreign countries in oral and written forms</p> <p>to possess: skills of analysis of normative legal acts of foreign countries, as well as independently expand the acquired knowledge, including through theoretical generalization of practical experience creating your own database</p>
3	Administrative practice of the police/		<p>to know: the regularity of the organization and functioning of the administrative activities of police bodies</p> <p>to be able to: navigate the system, structure of law enforcement agencies, use regulations in</p>

3	Administrative responsibility		<p>the administrative activities of these bodies to possess: the skills to competently implement in practice the substantive and procedural norms of administrative law</p> <p>to know: the concept, content, structure of administrative-legal norms, forms of implementation of administrative-legal norms, features of application as a form of implementation of legal norms; the concept, content, structure of administrative-legal relations, their features and classification. be able to: independently apply administrative and legal norms in solving practical problems of state and municipal administration in accordance with the most important qualification requirements for a modern lawyer-specialist with higher education. possess: competently implement in practice the substantive and procedural norms of administrative law.</p>
3	Государственная служба и основы местного самоуправления/		<p>to know: the administrative and legal structure of state bodies (court, prosecutor's office, bar, notary, law enforcement agencies to be able to: independently characterize, evaluate the essence of state and local government to possess: possess legal terminology, skills of applying legislation in solving practical problems.</p>
3	Государственный контроль		<p>to know: legal and methodological foundations of state control. be able to: determine the boundaries of the rights, duties and competencies of state control bodies. possess: practical skills in the preparation of documentation for the preparation and implementation of control measures.</p>
2	Административный процесс в Республике Казахстан/		<p>to know: the subject, subject, principles, methodology of the administrative process, the place of the administrative process in the system of social and legal sciences to be able to: analyze legal situations and legal acts, assess, from a legal point of view, what relates to administrative and procedural activities and navigate the types of proceedings and the procedure for their implementation, as well as to compile the main forms of documents and appeals possess: skills of work in the field of administrative procedural activity, drawing up standard procedural documents and appeals, to develop proposals for improving administrative procedural norms in the current legislation</p>

2	Administrative justice		<p>to know: the concept, content, structure of administrative-legal norms, forms of implementation of administrative-legal norms, features of application as a form of implementation of legal norms; the concept, content, structure of administrative-legal relations, their features and classification</p> <p>to be able to: analyze law enforcement practice and propose solutions to current problems of implementation of administrative-legal norms</p> <p>to possess: skills competently implement in practice the substantive and procedural norms of administrative law</p>
2	Law enforcement agencies of the Republic of Kazakhstan/	General professional/ professional	<p>to know: the fundamental theoretical provisions of the system of law enforcement agencies in the Republic of Kazakhstan, the principles of organization and activity of law enforcement agencies.</p> <p>to be able to: navigate the legislation regulating the activities of law enforcement agencies, solve problems related to the activities of law enforcement agencies.</p> <p>possess: skills of working with normative material, drafting legal documents.</p>
2	Fundamentals of judicial activity		<p>to know: the regulatory framework regulating the functioning of the judicial system, their system, organizational structure, functions and general conditions for organizing interaction between them</p> <p>to be able to: apply the theoretical knowledge gained in their future professional activities</p> <p>to possess: skills in applying the provisions and rules on which judicial activity is based.</p>
3	Ethics of civil servants/		<p>to know: basic concepts such as "professional ethics", "administrative ethics", "state ethics", "morality", "morality", "civil servant". be able to: identify the main ethical categories, concepts of professional and applied ethics.</p> <p>possess: the skills of conscientious performance of professional duties, compliance with the principles of ethics of a lawyer.</p>
3	Fundamentals of profile-psychological training		<p>to know: mental features of personality development: development of memory in learning, development of cognitive activity, development of speech-thinking activity and communicative activity</p> <p>to be able to: apply theoretical knowledge in professional activity, apply the knowledge gained in solving emerging problems in professional activity</p>

			to possess: skills of performing psychological analysis, skills of scientific research.
2	Labor law of the Republic of Kazakhstan/	professional	<p>to know: the content of normative legal acts and theoretical approaches in the field of labor and legal relations, to understand their importance for the realization of the right in professional activity</p> <p>to be able to: independently improve their qualifications, replenish knowledge and acquire new skills and abilities; to receive and process the necessary information, critically analyze it and make conclusions and generalizations, find optimal ways to solve problems and make decisions related to the implementation of tasks in professional activity.</p> <p>possess: the skills of developing and drafting legal documents, preparing reasonable information at the request of legal entities and individuals; logical analysis of problematic situations, assimilation and memorization of the entire range of circumstances and details related to the area of work performed.</p>
2	International labor law		<p>to know: the content of normative legal acts and theoretical approaches in the field of labor relations, to understand their importance for the realization of the right in professional activity</p> <p>be able to: independently improve their qualifications, replenish knowledge and acquire new skills and abilities; receive and process the necessary information, critically analyze it and make conclusions and generalizations</p> <p>possess: skills to search for opportunities to improve regulatory documents and the mechanism for implementing legal decisions</p>
3	Civil procedure law of the Republic of Kazakhstan	professional	<p>to know: the composition and structure of the sources of legislation on civil proceedings; the composition and procedural status of subjects of civil procedural legal relations; the concept of judicial evidence, the procedure for examining judicial evidence.</p> <p>be able to: freely operate with concepts and categories of the scientific and practical apparatus of civil procedural law; use legislative sources and materials of judicial practice, including reference manuals and information and reference legal systems; draw up procedural documents on civil cases</p> <p>possess: qualified drafting of procedural documents on behalf of the court, judge and persons involved in the case</p>

3	State-legal regulation of environmental and land legal relations of the Republic of Kazakhstan /		<p>to know: the system of environmental and land legislation of the Republic of Kazakhstan, their principles and structure, to know the history and have an idea of the prospects for improvement</p> <p>to be able to: use knowledge of basic concepts, categories, institutions, legal statuses of subjects, legal relations, in relation to certain branches of legal sciences</p> <p>to possess: skills of applying the acquired knowledge in various practical situations, basic methods of interpretation of legal acts in the field of environmental and land legislation.</p>
3	Legal regulation of architectural and urban planning activities and relations in the field of housing and communal services		<p>to know: regulatory legal acts regulating relations in urban development activities</p> <p>be able to: conduct legal expertise of draft regulatory legal acts, give qualified legal opinions.</p> <p>possess: skills of conducting legal expertise of draft regulatory legal acts contributing to the creation of conditions for the manifestation of corruption, skills of preparation of procedural documents.</p>
3	State regulation of entrepreneurial and corporate activities/	professional	<p>to know: to know the legal foundations of the state policy in the field of regulation of entrepreneurial and corporate activities and theoretical provisions on the main institutions of entrepreneurial and corporate law of the Republic of Kazakhstan</p> <p>to be able to: operate with legal concepts and categories in the field of entrepreneurial and corporate law, independently master the content of legal sources and application in entrepreneurial activity</p> <p>possess: skills in working with civil legal documents accompanying business activities; skills in applying legal norms in specific situations</p>
3	Legal regulation of commercial activity in the Republic of Kazakhstan and in foreign countries		<p>to know: basic regulatory legal acts in relation to the sphere of professional activity</p> <p>to be able to: navigate the system of legislation and regulatory legal acts regulating the sphere of professional activity</p> <p>to possess: skills of interpretation and implementation of legal norms, drafting legal documents.</p>

4	Private international law/ Arbitration in foreign economic activity		<p>to know: the concept, subject and method of legal regulation of private international law; objectives, principles and sources of private international law; legal status of subjects of private international law.</p> <p>be able to: apply the acquired knowledge for subsequent use in the practice of a lawyer related to work in judicial, arbitration and other judicial bodies, providing legal assistance to foreign individuals and legal entities engaged in entrepreneurial activities on the territory of the Republic of Kazakhstan</p> <p>possess: skills of working with reference legal systems, processing and analysis of regulations, theory and law enforcement practice to resolve legal conflicts</p> <p>to know: the provisions of Kazakhstan legislation in the field of international commercial arbitration; international conventions in the field of international commercial arbitration</p> <p>to be able to: analyze and apply the norms of Kazakhstan legislation in the field of international commercial arbitration; analyze and apply the norms of international public and private law in the field of international commercial arbitration</p> <p>possess: practical skills in drafting documents and participating in international commercial arbitration proceedings</p>
3	Criminal procedure law of the Republic of Kazakhstan/ Pre-trial proceedings in criminal cases	professional	<p>to know: the structure and content of the theory of criminal procedural law, the effect of criminal procedural norms and their application in the investigation or consideration of a criminal case</p> <p>to be able to: apply the norms of criminal procedural legislation in the investigation or consideration of a criminal case; competently draw up relevant criminal procedural documents.</p> <p>possess: skills in solving forensic investigative tasks</p> <p>to know: the theoretical foundations of the detection, suppression, disclosure and investigation of crimes; forms and methods of organizing the verification of a crime report and investigation of crimes</p> <p>be able to: use tactical techniques in the production of investigative actions and tactical operations</p> <p>to possess: skills in the use of technical and forensic means and methods of detection, fixation</p>

			and removal of traces and material evidence during the verification of reports of crimes; skills in the use of tactical techniques in the production of investigative and other procedural actions.
4	Electronic legal proceedings/		<p>to know: the specifics of the regulatory requirements for the performance of professional duties in the field of administration of justice, the importance of their profession</p> <p>to be able to: practical skills of interpretation of regulatory legal acts in the field of electronic justice to qualify legal facts and legal relations, to implement ways to protect the rights, freedoms and legitimate interests of citizens, organizations and other persons</p> <p>to possess: skills of working with regulatory legal acts, applicable in electronic justice, skills of drafting legal documents related to the application of procedural law</p>
4	Web Law		<p>to know: the concept, subject, method and place of information law in the legal system of the Republic of Kazakhstan; the system and sources of information law, the relationship of legislation and other legal acts; the essence of information legal relations, subjects, objects and content of information legal relations.</p> <p>be able to: logically correctly express a point of view on the application of legislation on the rights and obligations of subjects of information activity; -be a consumer of information, searching for and receiving information on the Internet</p> <p>possess: skills of working with legal acts; analysis of various legal phenomena, legal facts, legal norms and legal relations that are objects of professional activity.</p>
3	Out-of-court settlement/ dispute	General professional/ professional	<p>to know: the concept of alternative methods of protection of rights, the system of sources fixing the norms governing these types of dispute settlement, the ratio of alternative and state methods of protection of rights, their advantages and disadvantages</p> <p>to be able to: analyze, interpret and correctly apply the norms of substantive and procedural law</p> <p>to possess: skills of analysis of various legal phenomena, legal facts, legal norms and legal relations that are objects of professional activity</p>

3	Legal regulation of the Mediation Institute		<p>to know: the concept of mediation as an alternative dispute resolution technology, mediation construction models</p> <p>to be able to: independently settle legal disputes</p> <p>to possess: skills of drafting mediation agreements, mediation skills in the restoration of justice and juvenile justice, skills of mediation in the settlement of disputes arising in the family, labor relations, public relations, disputes involving consumers</p>
3	State regulation of insurance activity /		<p>to know: the specifics of the legal status of the insurer, the policyholder and other participants in insurance legal relations; the procedure for the creation, termination of the insurer's activities</p> <p>to be able to: carry out preventive work to clarify legislation and law enforcement practice, navigate the legislative framework on insurance activities</p> <p>to own: interpret and apply regulations, apply legal decisions and perform other legal actions in strict accordance with by law</p>
3	State regulation of insurance activities in foreign countries		<p>to know: the basic concepts of the course, the concept, content and history of insurance legislation in foreign countries</p> <p>to be able to: be able to identify gaps and develop recommendations for improving the insurance legislation of the Republic of Kazakhstan based on the experience of foreign countries</p> <p>to possess: skills and ability to solve legal problems and incidents arising in the insurance sector</p>
4	Legal regulation of foreign economic activity/		<p>to know: the regulatory legal framework regulating economic relations at the international level; the basic concepts of the course, their signs and features</p> <p>to be able to: apply the regulatory framework in appropriate conditions; use theoretical knowledge, navigate in the field of other areas of international interaction, consisting in the structure of international economic law</p> <p>to possess: the use of alternative methods of resolving economic disputes, skills search for opportunities to improve documents of an international legal nature</p>

4	European and Eurasian law		<p>to know: the main provisions of European and Eurasian Economic law (historical stages of formation, concept, subject and methods, sources of legal regulation, place in the national legal system, etc.)</p> <p>to be able to: analyze and systematize legal sources, as well as correctly apply the norms contained in them in practice; logically and competently express and justify their point of view on the problems of European and Eurasian law; freely operate with the legal terminology used in the field under consideration</p> <p>possess: skills of working with regulatory legal acts; - skills of drafting legally significant documents; methods of collecting and processing legal information in the field of commerce.</p>
4	Legal regulation of budget planning/		<p>to know: the main provisions of budget legislation; the legal basis of the state's budgetary activities; the regulatory framework governing budgetary legal relations</p> <p>to be able to: analyze and summarize information, formulate goals, choose means appropriate to the goals; apply the basic principles, laws and methods of cognition in legal activity; correctly apply in practice legal acts containing budgetary and legal norms.</p> <p>possess: the skills of implementing the norms of substantive and procedural law in professional activity</p>
4	Financial and economic law		<p>to know: financial activity of the state, methods and forms of financial activity, the subject and concept of financial law, financial and legal norms and relations, financial management, planning and control, financial and legal responsibility</p> <p>to be able to: correctly navigate the acts of financial legislation, solve educational tasks, correctly draw up legal documents</p> <p>possess: the skills of drafting documents, the legal foundations of the monetary system, management in the field of public finance, the legal foundations of financial planning, the legal foundations of state financial control, financial offenses</p>
4	Criminalistics/	General professional/ professional	<p>to know: the subject, tasks and system of criminalistics, methods of criminalistics; the theory of criminalistic identification and diagnostics; the system of criminalistic exercises; general provisions of criminalistic techniques and criminalistic tactics.</p> <p>be able to: apply in practice the tactics of investigative actions in the investigation of various crimes</p> <p>to possess: practical skills of independent appointment of various kinds of expertise; skills of</p>

4	Криминалистические средства и методы досудебного расследования уголовных правонарушений Forensic expertise/		procedural and technical design of the use of scientific and technical means to know: the role and importance of professional legal activity, professional legal awareness, professional qualities of a lawyer, the importance of his profession to be able to: competently, at a high level of theoretical and practical training, interpret normative legal acts, explain the content of legal norms applicable in the process of forensic support of preliminary investigation of criminal cases to possess: stable skills of detection, suppression, disclosure and investigation of crimes at a high professional level
4	Fundamentals of forensic examination and forensic psychiatry		to know: the conceptual foundations of forensic examination as a practical activity and, in particular, its tasks, objects, methods and classification to be able to: correctly apply knowledge, skills and abilities when there is a need to involve the institute of special knowledge in the study of materials of criminal, civil or administrative cases to possess: the skills of implementing the norms of substantive and procedural law in professional activity
4	Criminology/		to know: appointment and conduct of forensic medical and forensic psychiatric examination of various types, procedural status, responsibility, rights and obligations of the expert; norms of procedural legislation, other regulations for the appointment and conduct of forensic medical and forensic psychiatric examination of various types to be able to: raise issues requiring resolution by this examination, interpret and evaluate the expert opinion; appoint examinations of various types, depending on the identified changes, pathology, traumatic effects possess: techniques and methods for evaluating expert opinions in various nosological variants.
4			to know: the main elements of the subject of criminology that make up its content; methodological foundations of criminological science; issues of crime forecasting. be able to: assess the criminological situation in a certain territory or object of criminological research; organize the interaction of various subjects of preventive work, plan it, take into account and evaluate the results.

4	Criminal law and criminological characteristics of the fight against crime		<p>possess: the skills of applying measures to prevent crimes, identify crimes that have already been committed, identify and expose criminals.</p> <p>know: legislation in the field of countering, preventing and preventing crime</p> <p>be able to: identify the causes and conditions of crime, develop proposals for their elimination; identify and eliminate the causes and conditions that contribute to the commission of offenses</p> <p>possess: skills in solving applied problems related to the development of measures to deter, prevent and prevent various manifestations of crime in modern conditions.</p>
4	Medical law/	General professional/ professional	<p>to know: the subject and method of regulation of medical legal relations, the system of sources of medical law; the content of the subjective rights and obligations of participants in medical legal relations, the procedure for their implementation and protection, types of legal responsibility in medical law</p> <p>to be able to: give a legal assessment of cases of improper assistance to a patient, other professional and official offenses of medical personnel and determine the possible legal consequences of such acts, ways to prevent them</p> <p>possess: the skills of using medical law tools to solve specific practical situations; - the skills of collecting, processing and analyzing legal information</p>
4	Legal regulation of medical insurance		<p>to know: to have an idea about the main systems of financing the provision of medical care to the population, about compulsory and voluntary medical insurance</p> <p>to be able to: analyze and solve legal problems in the field of medical relations</p> <p>possess: possess information about the legal basis of the compulsory medical insurance system, about the legal status of subjects of compulsory medical insurance; about the rights of insured persons in the field of compulsory medical insurance</p>

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